

## Bradford District and Craven COVID-19 Vaccination Programme

### Training Requirements for existing NHS staff

Thank you so much for volunteering to work as part of the COVID-19 Vaccination Programme in Bradford District and Craven. Each person working as part of the programme has an important role to play, and we aim to do everything we can to support you in your work here.

The workforce to deliver the first phase the vaccination programme from the 15<sup>th</sup> December 2020 comprises existing staff in our current workforces (across Health and Care) and includes registered and non-registered practitioners/workers.

This document advises you of the training you will need to undertake in advance of starting work. In addition, you should familiarise yourself with the staff handbook and local induction checklist.

#### E-Learning platform

The majority of e-learning is accessed via the [e-LfH](#) site and is freely available to colleagues working in the NHS, independent sector and social care. **You must ensure you log in to the site, to ensure your activity will be tracked and you will be able to evidence the training you have completed.**

If you don't have an account, then you will need to register. Please note this is not restricted and you can submit any email address: <https://portal.e-lfh.org.uk/Register>

## 1. TRAINING REQUIREMENTS FOR VACCINATORS

For those involved in administering the vaccine, you will need to complete the Covid-19 Vaccine AstraZeneca e-learning module, available via the [e-LfH website](#).

This e-learning programme is designed to provide the health and care workforce involved in the national COVID-19 vaccination programme with the knowledge they need to promote high uptake of the vaccine confidently and deliver the vaccine programme effectively.

The programme consists of a core knowledge session, the COVID-19 mRNA Vaccine BNT162b2 Pfizer/BioNTech session, the COVID-19 Vaccine Oxford/AstraZeneca session and accompanying assessment sessions for each.

All those undertaking this e-learning should complete the core knowledge session as it provides essential knowledge about COVID-19 and the key principles of immunisation. Learners should then complete both vaccine-specific sessions as they provide more detailed information including how the vaccine works, how it should be stored, prepared and administered and any contraindications, precautions and potential vaccine reactions. The assessment sessions should be completed after each session.

Vaccinators should ensure they refer to any country-specific information available, so they are familiar with the details of the programme for the country they are practising in.

This e-learning programme provides theoretical training. Practical training in vaccine administration, assessment and sign-off competency is also required before administering the COVID-19 vaccine.

For more information, visit the [e-LfH website](#).

### Before you arrive on site, you also need to be up to date with:

<p><b>Immunisation training:</b></p> <p>If you have not undertaken any refresher training you can do so via the e-learning listed opposite.</p>	<p>Refresher modules x 3 via e-LfH:</p> <ul style="list-style-type: none"> <li>• <a href="#">Legal Aspects</a></li> <li>• <a href="#">Vaccine Storage</a></li> <li>• <a href="#">Vaccine Administration</a></li> </ul>
<p><b>Anaphylaxis</b></p> <p><b>BLS/ILS training:</b> RCGP website</p>	<p><a href="#">Recognising and Managing Anaphylaxis e-learning programme (for clinical staff)</a></p>

	<a href="#">BLS (and use of an AED) refresher webinar for existing registered health care</a> - please watch the first video on the website
<b>Mandatory &amp; Statutory training (MaST) as required by your employer and any additional training (if not included in your MaST) as specified below:</b>  Data Security Awareness Level 1 Infection Prevention Control Level 1 & 2 Health, Safety & Welfare Level 1 Fire Safety Level 1 Safeguarding Adults Level 1&2 Equality & Diversity Conflict Resolution Level 1	Can be completed via <a href="#">e-LfH</a>

You should also access and familiarise yourself with the following:

<a href="#">Green Book COVID-19 chapter</a>	
<a href="#">PHE 'COVID-19 vaccination programme. Information for healthcare practitioners'</a>	
<a href="#">COVID-19 vaccinator competency assessment tool</a>	You may wish to complete this as a self-assessment tool
Programme Overview Pack	Due to be available by W/B 14 <sup>th</sup> December - we will update when this is published
Bradford District and Craven Covid Vaccination Programme Staff Handbook	This should have been e-mailed to you and is available to download via the One Workforce Hub website also

## 2. TRAINING REQUIREMENTS FOR NON- VACCINATOR ROLES

This includes Health Care Assistants, administrators, marshals, front of house, reception

Before you arrive on site, you should be up to date with:

- Mandatory and Statutory training (MaST) as required by your employer as well as the training specified below (if not included in your MaST) - all of which can be completed via [e-LfH](#)

- Data Security Awareness Level 1
- Infection Prevention Control Level 1 & 2
- Health, Safety & Welfare Level 1
- Fire Safety Level 1
- Safeguarding Adults Level 1
- Equality & Diversity
- Conflict Resolution Level 1

You will also need to access and familiarise yourself with:

- Programme Overview Pack- we will update when this is published
- Bradford District and Craven Covid Vaccination Programme Staff Handbook- which you should have been e-mailed or can be downloaded from the Bradford [One Workforce Hub](#) website.

**If you have queries about the training you need to complete please contact your workforce lead in the first instance.**